GREEN VALLEY
COMMUNITY CHURCH

# Volunteer

# Application Packet

**Ministry:_____**

**Ministry Leader Initial_____**

## GENERAL INFORMATION

This application is to be completed by all those desiring to serve in a ministry position. It is used to help the church provide a safe and secure environment for all who participate in our programs and use our facility.

Name:_____
First Middle Last

Address: _____
Mailing City Zip

Home Phone: _____Cell / Other #: _____

Email:_____

Marital Status: _____
Spouse's Name: _____Children? _____

Emergency Contact:_____ Phone:_____

Occupation: _____ Place of Employment: _____

**Background Information:**
Do you have a personal relationship with Jesus Christ?_____
Briefly Describe: _____
_____
_____
_____
How long have you attended GVCC?_____
Have you attended any GVCC classes or programs?_____

If applying for Children's ministry please mention any experience you have had with children:
_____
_____
_____

List any other GVCC ministries in which you are involved: _____
_____
_____

**References:**
Please list 2-3 adults that you have known for at least one year, who have a definite knowledge of your character and abilities.

Name:_____ Relationship:_____

Address:_____ Phone:_____

Comments (STAFF USE):_____
_____
_____

Name:_____ Relationship:_____

Address:_____ Phone:_____

Comments (STAFF USE):_____
_____
_____

Name:_____ Relationship:_____

Address:_____ Phone:_____

Comments (STAFF USE):_____
_____
_____

Name:_____ Relationship:_____

Address:_____ Phone:_____

Comments (STAFF USE):_____
_____
_____

## PERSONAL INFORMATION

Your answers to the questions will not necessarily exclude you from a given ministry, but are part of the process to help provide a safe and secure environment. All information is held strictly confidential by the ministry staff. It is our desire for you to find a ministry that is fulfilling and suited to your strengths and experiences.

1. Have you had any experiences that might make it difficult to minister to children at GVCC? ☐ Yes ☐ No
2. Have you ever been convicted of a criminal offence? ☐ Yes ☐ No
3. Have you used illegal drugs in the past two years? ☐ Yes ☐ No
   If yes, how long have you been clean? _____
4. Have you ever been hospitalized, treated for, or struggled with alcohol or substance abuse? ☐ Yes ☐ No
5. Do you have health issues that could place others at GVCC at risk? ☐ Yes ☐ No
6. Have you ever been concerned that you may have an addiction to drugs, alcohol, pornography or any other addiction; or has anyone ever suggested that you may have a problem with any of the above? ☐ Yes ☐ No
7. We conduct a background check on all applicants. Do you have any objections? ☐ Yes ☐ No

If you answered yes to any of the above questions, please explain briefly:

_____

_____

_____

_____

_____

_____

_____

_____

_____

## APPLICANT'S STATEMENT

The information contained in this application is correct. I authorize any references listed in this application to give you any information (including opinions) that they may have regarding my character and fitness and work with other adults and/or children. I authorize the release of information contained in this application to any ministry at Green Valley Community Church in which I seek a position.

**Volunteer's Covenant**

I will commit to:

- ✓ Prepare for ministry by growing in my personal relationship with Christ
- ✓ Support the leadership by praying for staff, leaders, and the children
- ✓ Read and practice the security measures in place at GVCC

Should my application be accepted, I agree to follow the policies of GVCC and to refrain from unscriptural conduct in the performance of my services on behalf of the church. I understand that the personal information will be held confidential by the church staff. I have read and understand this agreement.

Applicant's
Signature:_____

Date:_____

## BACKGROUND CHECK

There is a $12.00 fee for the background check. After you have filled out the "Permission to Obtain a Background Check", please turn this packet in to the ministry leader, the front office (during business hours) or ask the head usher to drop it in the safe for you.

**Permission to Obtain a Background Check:**

(This form authorizes Green Valley Community Church to obtain background information and must be completed by the applicant. Green Valley Community Church must keep this completed form on file for at least two years after requesting a background check.)

I, the undersigned applicant (also known as "consumer"), authorize *Green Valley Community Church* to procure background information (also known as a "consumer report and/or investigative consumer report") about me. This report may include my driving history, including any traffic citations; a social security number verification; present and former addresses; criminal and civil history/records; and the state sex offender records.

I understand that I am entitled to a complete copy of any background information report of which I am the subject upon my request to *Green Valley Community Church*, if such is made within a reasonable time from the date it was produced. I also understand that I may receive a written summary of my rights under the Fair Credit Reporting Act.

Signature: _____Date: _____

**Identifying Information for Background Information Agency (also known as "Consumer Reporting Agency")**

Print Name: _____
First Middle Last

Other names used (alias, maiden, nickname): _____
_____

Current Address:
_____
Street /P. O. Box City State Zip Code County Dates

Former Address:
_____
Street /P. O. Box City State Zip Code County Dates

Social Security Number: _____Date of Birth:_____Gender:_____

Daytime Telephone Number_____

Driver's License Number:_____ State of Issuance: _____